



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-1261, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 6, 2018

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order for Contract 19-105-11, Collection, Shipment, and Analysis of Water Samples from the Thornton Composite Reservoir and Monitoring Wells, and the Analysis of Monitoring Well Samples from the McCook Reservoir Site, to Tetra Tech, Inc., in an amount not to exceed \$80,790.32, Account 101-16000-612490, Requisition 1497744

Dear Sir:

On September 6, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 19-105-11, Collection, Shipment, and Analysis of Water Samples from the Thornton Composite Reservoir and Monitoring Wells, and the Analysis of Monitoring Well Samples from the McCook Reservoir Site.

In response to a public advertisement of October 10, 2018, a bid opening was held on October 30, 2018. The bid tabulation for this contract is:

TETRA TECH, INC.	*\$80,790.32
APTIM ENVIRONMENTAL & INFRASTRUCTURE, INC.	\$94,132.00
CARLSON ENVIRONMENTAL, INC.	\$132,309.00
*corrected total	

Three hundred fifty-three (353) companies were notified of this contract being advertised and twenty-nine (29) companies requested specifications.

Tetra Tech, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$97,150.00, placing their bid of \$80,790.32 approximately 16.8% below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The contract will expire on December 31, 2019.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 19-105-11 to Tetra Tech, Inc., in an amount not to exceed \$80,790.32.

The bid deposit in the amount of \$4,857.50, will be retained in lieu of a performance bond, which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

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Funds are being requested in 2019 in Account 101-16000-612490, and are contingent upon the Board of Commissioners' approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 6, 2018