



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 18-1301, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 20, 2018**

#### COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authorization to amend Board Order of April 19, 2018, regarding Issue purchase order to CDW Government, LLC and enter into an agreement with Microsoft Corporation for Microsoft Premier software and directory services support, in an amount not to exceed \$23,266.80, Account 101-27000-612820, Requisition 1490779, Agenda Item No. 12, File No. 18-0334

Dear Sir:

At the Board meeting of Board Order of April 19, 2018, the Board of Commissioners duly ordered the above stated action, Agenda Item No. 12, File No. 18-0334.

A textual error in the title/transmittal letter and resulting order indicated, This purchase order will expire on April 30, 2019. Same should have read, This purchase order will expire on August 31, 2019.

A textual error in the title/transmittal letter and resulting order indicated, All services will be delivered by April 30, 2019. Same should have read, All services will be delivered by August 31, 2019.

All other information provided in the transmittal letter is correct.

Therefore, it is requested that the aforesaid Board order of April 19, 2018 be amended to effect the changes set forth above, otherwise to remain in force and effect as heretofore enacted.

Requested, John Sudduth, Director of Information Technology, JS:SK:vn

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 20, 2018