



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 19-0063, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JANUARY 24, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to increase purchase order and amend the agreement with Granicus, Inc., for Legistar Software Maintenance and Support Services in an amount of \$15,515.01, from an amount of \$60,114.91, to an amount not to exceed \$75,629.92, Accounts 101-27000-612820, 623810, Purchase Order 3092287

Dear Sir:

On October 20, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and amend an agreement with Granicus, Inc., for Legistar Software Maintenance and Support Services, in an amount not to exceed \$60,114.91. The contract expires on December 31, 2019.

This contract has no prior change orders.

This change order is for a one-time equipment upgrade fees in the amount of \$6,515.00 and annual fees for new subscriptions in the amount of \$9,000.01, in order to provide high-definition video streaming of the MWRD Board meeting proceedings.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and amend the agreement in an amount of \$15,515.01 (25.8% of the current contract value), from an amount of \$60,114.91, to an amount not to exceed \$75,629.92.

Funds are available in Accounts 101-27000-612820, 623810.

Requested, John H. Sudduth, Director of Information Technology, JHS:JR:mn

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for January 24, 2019