



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 19-0155, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 21, 2019**

#### **COMMITTEE ON PROCUREMENT**

Mr. Brian A. Perkovich, Executive Director

Issue purchase order for Contract 19-106-11, Furnish and Deliver Replacement Uniforms and Items for Pollution Control Personnel, to Ray O'Herron Company, Inc., in an amount not to exceed \$28,786.50, Account 101-16000-623700, Requisition 1505228

Dear Sir:

On November 15, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 19-106-11 Furnish and Deliver Replacement Uniforms and Items for Pollution Control Personnel. The contract expires on December 31, 2020.

In response to a public advertisement of January 9, 2019, a bid opening was held on January 22, 2019. The bid tabulation for this contract is:

RAY O'HERRON COMPANY, INC.	*\$28,786.50
*corrected total	

Two hundred forty-three (243) companies were notified of this contract being advertised and fourteen (14) companies requested specifications.

The Director of Procurement and Materials Management has reviewed the bidders' list for this contract, and is satisfied that the market for this service has been adequately solicited. A planholders' survey revealed the following reasons for not bidding: could not provide the items requested and outside area of business. In light of these findings, the Director of Procurement and Materials Management is of the opinion that the bid received is a fair and reasonable price, and nothing would be gained by rejecting the sole bid and re-advertising this contract.

Ray O'Herron Company, Inc., the sole bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$38,000.00, placing their bid of \$28,786.50 approximately 24.2 percent below the estimate.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 19-106-11 to Ray O'Herron Company, Inc., in an amount not to exceed \$28,786.50.

No bid deposit was required for this contract.

Funds for the 2019 expenditures, in the amount of \$12,000.00, are available in Account 101-16000-623700. The estimated expenditures for 2020 are \$16,786.50. Funds for the 2020 expenditures are contingent on the Board of Commissioners' approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 21, 2019