



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 19-0247, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF MARCH 21, 2019**

#### COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to advertise Contract 19-115-11 Furnish and Deliver 45 Metromax Q Shelf Trucks, estimated cost \$27,910.00, Account 101-16000-623570, Requisition 1516890

Dear Sir:

Contract documents and specifications have been prepared for Contract 19-115-11, to furnish and deliver forty-five (45) Metromax Q shelf trucks to the Stickney Water Reclamation Plant. This contract begins approximately June 1, 2019 through August 31, 2019.

The purpose of this contract is to obtain shelf trucks (laboratory shelving units) for five newly renovated environmental rooms for laboratories operating in the Monitoring and Research Department's Analytical Laboratories Division. The existing units contain rust from condensation in the refrigeration units. The new movable shelving units are corrosion proof and will reduce contamination, environmental room maintenance, and time used in disposal of samples.

The estimated cost for this contract is \$27,910.00.

A bid deposit is not required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	April 17, 2019
Bid Opening	May 7, 2019
Award	June 6, 2019
Completion	August 31, 2019

Funds are available in Account 101-16000-623570.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 19-115-11.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:KB:JC:TS:cls  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for March 21, 2019