



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 18, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authorization to increase the purchase order and amend the agreement for Contract 14-RFP-32 for Third Party Claims Administrator Services, with PMA Management Corp., in an amount of \$3,500.00, from an amount of \$852,530.05, to an amount not to exceed \$856,030.05, Accounts 101-25000-612430 and 901-30000-601090, Purchase Order 3085673

Dear Sir:

On February 19, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement for contract 14-RFP-32 with PMA Management Corp. (PMA) for a three-year period to administer workers' compensation claims and related services for the District in an amount not to exceed \$910,175.00. As allowed by contract, the District elected to extend the agreement with PMA for an additional one year to expire on April 15, 2019.

As of April 18, 2019, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in the amount of \$57,641.95 from the original amount awarded of \$910,175.00. The current contract value is \$852,530.05. The prior approved change orders reflect a 6.33% decrease in the original contract value.

The change order increase requested in this letter is required to assure adequate funding for the workers' compensation claims handling services including the Medical Bill Review and Medicare Section 111 reporting. This change order is in compliance with the Illinois Criminal Code because it is germane to the contract as signed, and is in the best interest of the District.

It is hereby recommended the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and amend the agreement in an amount of \$3,500.00 (0.41% of the current value) from an amount of \$852,530.05 to an amount of \$856,030.05.

Funds are available in Accounts 101-25000-612430 and 901-30000-601090.

Requested, Beverly K. Sanders, Director of Human Resources, BKS:RAJ:aw
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 18, 2019

Attachment