



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 18, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement for Contract 19-RFP-09 SAP Software Maintenance with Rimini Street, Inc. in an amount not to exceed \$962,007.00, Account 101-27000-612820, Requisition 1507526

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Rimini Street, Inc. to provide SAP Software Maintenance.

The purpose of this contract is to obtain consulting services to assist the District's Information Technology team in reducing the cost of SAP Software Maintenance while optimizing the District's SAP software operation and its applications. All services will be delivered by June 30, 2024.

On January 30, 2019, Request for Proposal 19-RFP-09 SAP Software Maintenance was advertised. Four hundred and fifty-three (453) firms were notified, and thirty-four (34) firms requested proposal documents. The District received two (2) proposals February 22, 2019 from the following vendors: Rimini Street, Inc., and Spinnaker Support LLC.

Three District employees, one member of the Information Technology Department, one member of the Finance Department, and one member of the Procurement and Materials Management Department reviewed each proposal. Proposals were evaluated based on criteria such as: understanding of the project, approach to work, experience completing projects of similar scope, technical competence, and cost.

Based on the initial evaluation, two (2) Proposers were scheduled to do a presentation and respond to questions from the District's evaluation team. The Proposers were then afforded the opportunity to submit an unqualified Best and Final Offer to the Director of Procurement and Materials Management.

After the overall evaluation of the proposers, Rimini Street, Inc. was selected to provide SAP Software Maintenance.

Rimini Street, Inc. has relevant experience and high level of competency to provide the services for optimizing technical components and business applications in the District's SAP software.

Inasmuch as the firm of Rimini Street, Inc. possesses a high degree of professional skill, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement per Section 11.4 of the Purchasing Act, in an amount not to exceed \$962,007.00.

The Affirmative Action Appendix A was not included in this contract due to the specialization of the project and requested services not providing a practical or cost-effective opportunity for direct or indirect subcontracting of MBE/WBE participants.

Funds being requested for the 2019 expenditure, in the amount of \$191,250.00, are available in Account 101-27000-612820. The estimated expenditure for 2020 is \$191,250.00, 2021 is \$191,250.00, 2022 is \$193,163.00, and 2023 is \$195,094.00. Funds for the 2020, 2021, 2022 and 2023 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, John H. Sudduth, Director of Information Technology, JS:RB:ky
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 18, 2019