



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 19-0335, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 18, 2019**

#### COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement with Brinkmann Instruments, Inc. d/b/a Metrohm USA, Inc., for Preventive Maintenance and Training for the Ion Chromatograph in an amount not to exceed \$25,764.00, Accounts 101-16000-601100, 612970, Requisition 1517259

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Brinkmann Instruments, Inc. d/b/a Metrohm USA, Inc. (Metrohm), for preventive maintenance and training for the Ion Chromatograph at the Stickney Industrial Waste Analytical Laboratory. This purchase order will be for three years, beginning July 1, 2019 through September 11, 2022.

The Ion Chromatograph (IC) is used to determine hexavalent chromium concentrations in samples submitted for analysis by the Industrial Waste Division (under Appendix B of the Metropolitan Water Reclamation District of Greater Chicago's (District) Sewage and Waste Control Ordinance), the Maintenance and Operations Department (for treatment plant monitoring), and the Environmental Monitoring and Research Division (to offer research project support). The preventive maintenance services will keep Metrohm's IC running properly and minimize any potential downtime that could occur. These services, provided by a vendor-trained technician, will ensure that the instrument is running at peak performance and extend the instrument life. The two-day on-site training will provide information on all capabilities of the instrument, beyond the current scope of analyses.

Metrohm, the sole-service provider for preventive maintenance and training for the IC system, has submitted pricing for the services required. Inasmuch as Metrohm is the only source of supply for the goods and services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Metrohm is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement (MPLA) is not applicable due to the specialized nature of the services required.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V will not be included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with Brinkmann Instruments, Inc. d/b/a Metrohm USA, Inc., in an amount not to exceed \$25,764.00.

Funds for the 2019 expenditure, in the amount of \$12,588.00, are available in Accounts 101-16000-601100, 612970. The estimated expenditures for 2020 and 2021 are \$6,588.00 and \$6,588.00, respectively. Funds for

the 2020 and 2021 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:KB:JC:RR:cs

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 18, 2019