



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

---

**File #:** 19-0622, **Version:** 1

---

### **TRANSMITTAL LETTER FOR BOARD MEETING OF JULY 11, 2019**

#### **COMMITTEE ON PROCUREMENT**

Mr. Brian A. Perkovich, Executive Director

Authority to increase purchase order and amend the agreement with JobAps, Inc., for Contract 16-RFP-02 Applicant Management and Tracking, Onboarding, and Performance Management Systems for a Five-Year Period, in an amount of \$18,700.00, from an amount of \$332,497.00 to an amount not to exceed \$351,197.00, Accounts 101-27000-612820 and 612430, Purchase Order 3096618

Dear Sir:

On November 17, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue purchase order and enter into an agreement for Contract 16-RFP-02 Applicant Management and Tracking, Onboarding, and Performance Management Systems for a Five-Year Period with JobAps, Inc., in an amount not to exceed \$332,500.00. The contract expires on December 31, 2022.

As of July 11, 2019, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$3.00, from the original amount awarded of \$332,500.00. The current contract value is \$332,497.00. The prior approved change order reflects less than one percent decrease to the original contract value.

This change order is requested to enable Single Sign On capability for the new Applicant Management and Tracking Platform for authorized employees.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and amend the agreement for Contract 16-RFP-02 in an amount of \$18,700.00 (5.6% of the current contract value), from an amount of \$332,497.00, to an amount not to exceed \$351,197.00.

Funds for the 2019 expenditure, in the amount of \$11,500.00, are available in Accounts 101-27000-612820 and 612430. The estimated expenditures for 2020 is \$3,600.00, and 2021 is \$3,600.00. Funds for the 2020 and 2021 expenditures are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, John H. Sudduth, Director of Information Technology, JHS:SW:sw  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for July 11, 2019

Attachment