



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 19-0869, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 19, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement with Hach Company for preventive maintenance and consumable supplies for flow injection analyzers and a spectrophotometer, in an amount not to exceed \$47,502.25, Accounts 101-16000-612970, 623570, Requisition 1527676

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Hach Company (Hach), for preventive maintenance plan and consumable supplies for flow injection analyzers and a spectrophotometer for the Analytical Laboratories Division. This purchase order will expire on November 21, 2020.

Hach Lachat QC8500 flow injection analyzers are used for the analysis of ammonia nitrogen, total kjeldahl nitrogen, and phosphorus. These analyses are required by permits, regulations, and ordinances including: water reclamation plant influent and effluent samples for compliance with NPDES permits; biosolids samples for compliance with the USEPA Part 503 rule; industrial discharges to ensure that dischargers are in compliance with the industrial pretreatment regulations; and the monitoring of the water quality in the Chicago area waterways to meet the IEPA designated Water Quality Standard. Process control samples use the DR2800-01 Spectrophotometer for NPDES permit parameters at various locations within our treatment plant to ensure reliable treatment.

Hach, the sole-service provider for preventive maintenance and consumable supplies for seven LACHAT QC8500 flow injection analyzer instruments and the DR2800-01 Spectrophotometer and peripheral accessories, has submitted pricing for the services required. The benefits that this service provides are that the LACHAT QC8500 instruments and peripheral equipment are maintained by vendor-trained technicians and the preventive maintenance and emergency repairs will greatly reduce instrument downtime due to failure. Inasmuch as Hach is the only source of supply for the services and consumables required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Hach is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with Hach in an amount not to exceed \$47,502.25.

Funds for the 2019 expenditure, in the amount of \$39,502.25, are available in Account 101-16000-612970. Funds for the 2020 expenditure, in the amount of \$8,000.00, are available in Account 101-16000-623570, and

are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:KB:JC:TS:cs

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 19, 2019