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TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 3, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to advertise Contract 20-063-11, Furnish and Deliver V-Belts, Conveyor Belts, and Bearings to Various Locations for a One-Year Period, estimated cost $56,000.00, Account 101-20000-623270

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver v-belts, conveyor belts, and bearings to various locations for a one-year period, beginning approximately February 1, 2020 and ending January 31, 2021.

The purpose of this contract is to furnish and deliver v-belts, conveyor belts, and bearings to the District's storerooms to maintain sufficient inventory levels that are required for the day-to-day operational needs of the District.

The estimated cost for this contract is $56,000.00.

No bid deposit is required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance Revised Appendix D and Appendix V are not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:
Advertise	October 16, 2019
Bid Opening	November 5, 2019
Award	December 19, 2019
Completion	January 31, 2021

Funds are being requested in 2020 in Account 101-20000-623270, and are contingent upon the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 20-063-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:np
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 3, 2019