



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 19-1000, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 17, 2019**

#### COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to decrease purchase order and amend the agreement with the University of Illinois at Urbana-Champaign to conduct four years of research on the use of perennial riparian grass buffer strip at the Fulton County site, in an amount of \$55,197.00, from an amount of \$207,800.00, to an amount not to exceed \$152,603.00, Account 101-16000-612430, Purchase Order 3090945

Dear Sir:

On July 7, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order (PO) and enter into an agreement with the University of Illinois at Urbana-Champaign to conduct four years of research on the use of perennial riparian grass buffer strip at the Fulton County site, in an amount not to exceed \$207,800.00. The contract expires on December 31, 2019.

This contract has no prior change orders.

The subject PO is a four-year service agreement for Fulton County research. The first three years' services have been completed and the fourth-year service is to develop a guide for farmers to use the study outcome. Unfortunately, the Principal Investigator (PI) in charge of developing this guide retired last year. The District tried to locate a different PI within the service agreement boundary, but has had no success. The Monitoring and Research Department has decided to find other ways to get the work done. This change order will close the PO.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the purchase order and amend the agreement with the University of Illinois at Urbana-Champaign in an amount of \$55,197.00 (27% of the current contract value), from an amount of \$207,800.00, to an amount not to exceed \$152,603.00.

Funds will be restored to Account 101-16000-612430.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:KB:HZ:AC:GT:kq  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 17, 2019

Attachment