



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 19-1015, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 17, 2019**

#### COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order for Contract 19-117-11, Furnish, Deliver and Install A Robotic Titrosampler, to Brinkmann Instruments, Inc. d/b/a Metrohm USA, Inc., in an amount not to exceed \$44,282.00, Account 101-16000-634970, Requisition 1524794

Dear Sir:

On August 8, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 19-117-11, Furnish, Deliver and Install A Robotic Titrosampler.

In response to a public advertisement of August 28, 2019, a bid opening was held on September 17, 2019. The bid tabulation for this contract is:

BRINKMANN INSTRUMENTS, INC.	
D/B/A METROHM USA, INC.	\$44,282.00
HD SUPPLY FACILITIES MAINTENANCE	
D/B/A USA BLUE BOOK	\$45,433.00

Five hundred ninety-three (593) companies were notified of this contract being advertised and twelve (12) companies requested specifications.

Brinkmann Instruments, Inc. d/b/a Metrohm USA, Inc., the responsible low bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$47,769.00, placing their bid of \$44,282.00 approximately 7.3 percent below the estimate.

The contract will be completed by December 31, 2019.

The Multi-Project Labor Agreement is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V are not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

There was no bid deposit required for this contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 19-117-11, to Brinkmann Instruments, Inc., d/b/a Metrohm USA, Inc., in an amount not to exceed \$44,282.00.

Funds are available in Account 101-16000-634970.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board  
of Commissioners for October 17, 2019