



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 19-1016, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 17, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase orders to Graybar Electric Company, Inc., to Furnish and Deliver Electrical Catalog Products, under OMNIA Partners (formerly U.S. Communities) Contract #EV2370, in an amount not to exceed \$75,100.00, Accounts 101-15000, 66000, 67000, 68000, 69000-623070, Requisitions 1528199, 1528412, 1528422, 1528432, and 1529584

Dear Sir:

OMNIA Partners (formerly U.S. Communities) has a competitively bid contract for the above captioned subject with Graybar Electric Company, Inc. The District is registered with and uses the OMNIA Partners program. Authorization is requested to issue purchase orders to Graybar Electric Company, Inc., to furnish and deliver electrical catalog products, under OMNIA Partners Cooperative Purchasing Contract #EV2370. The agreement between OMNIA Partners and Graybar Electric Company, Inc., has a term of five years, from February 1, 2018 through January 31, 2023, with 3 optional two-year extensions after the initial five-year term. The Metropolitan Water Reclamation District of Greater Chicago has the ability to participate under State Statute (5 ILCS 220), the Intergovernmental Cooperation Act.

Departments participating on this contract are Maintenance and Operations, and General Administration. The departments will issue requisitions each year for this contract. The amount of \$75,100.00 is for the period ending December 31, 2020.

The Procurement and Materials Management Department believes that participating on the U.S. Communities contract will reduce the number of open orders, expedite the ordering and delivery of items such as: electric materials required to power buildings, lighting materials, monitoring equipment and security products not carried in the storerooms, as well as reduce administrative costs.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue purchase orders to Graybar Electric Company, Inc., in an amount not to exceed \$75,100.00.

Funds are available in Accounts 101-15000, 66000, 67000, 68000, 69000-623070.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:es
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 17, 2019