



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 19-1113, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 7, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to award Contract 19-055-11 Furnish and Deliver Pipe Covering and Insulation to Various Locations for a One-Year Period to Bay Insulation of Illinois, Inc., in a total amount not to exceed \$34,849.91, Account 101-20000-623170

Dear Sir:

On September 5, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 19-055-11, furnish and deliver pipe covering and insulation to various locations for a one-year period, beginning approximately December 1, 2019 and ending November 30, 2020.

In response to a public advertisement of September 18, 2019, a bid opening was held on October 8, 2019. The bid tabulation for this contract is:

| | |
|----------------------------------|--------------|
| BAY INSULATION OF ILLINOIS, INC. | *\$34,849.91 |
| *corrected total | |

Eight hundred and thirty-three (833) companies were notified of this contract being advertised and twenty (20) companies requested specifications.

The Director of Procurement and Materials Management has reviewed the bidders' list for this contract, and is satisfied that the market for this service has been adequately solicited. A planholders' survey revealed the following reasons for not bidding: could not hold pricing for one (1) year, and do not supply products, only services to remove insulation. In light of these findings, the Director of Procurement and Materials Management is of the opinion that the bid received is a fair and reasonable price, and nothing would be gained by rejecting the sole bid and re-advertising this contract.

Bay Insulation of Illinois, Inc., is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$36,000.00, placing their bid of \$34,849.91 approximately 3.19 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V are not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 19-055-11 to Bay Insulation of Illinois, Inc., in an amount not to exceed

\$34,849.91.

Purchase orders will be issued for material as required. Payment will be based on the unit cost as indicated in the contract documents.

There was no bid deposit required for this contract.

Funds are available in Account 101-20000-623170.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:np
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 7, 2019

Attachment