



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 19-1064, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 7, 2019**

#### COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authorization to amend Board Order of September 19, 2019, regarding Issue purchase order and enter into an agreement with Kofax, Inc. for Readsoft Process Director Software Maintenance and Support Renewal, in an amount not to exceed \$93,076.51, Account 101-27000-612820, Requisition 1527995, Agenda Item No. 29, File No. 19-0868

Dear Sir:

At the Board meeting of September 19, 2019, the Board of Commissioners duly ordered the above stated action, Agenda Item No. 29, File No. 19-0868.

A textual error in the title/transmittal letter and resulting order indicated to Issue purchase order and enter into an agreement with Kofax, Inc. for Readsoft Process Director Software Maintenance and Support Renewal. Same should have read, Issue purchase order to Kofax, Inc. for Readsoft Process Director Software Maintenance and Support Renewal.

All other information provided in the transmittal letter is correct.

Therefore, it is requested that the aforesaid Board order of September 19, 2019 be amended to effect the change set forth above, otherwise to remain in force and effect as heretofore enacted.

Requested, John Sudduth, Director of Information Technology, JS:SK:BVS:vn

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 7, 2019

Attachment