



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 21, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement with Teledyne Instruments, Inc., dba Teledyne Leeman Labs, for preventive maintenance and consumables for two mercury analyzers, in an amount not to exceed \$31,319.00, Accounts 101-16000-612970, 623570, Requisition 1532096

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Teledyne Instruments, Inc., dba Teledyne Leeman Labs (Teledyne), for preventive maintenance and consumables for two mercury analyzers. This purchase order will expire on December 31, 2021.

The mercury analyzers are used by the Monitoring and Research Department's Calumet Analytical Laboratory in the analysis of mercury required by permits, standards, regulations, and ordinances including: the District Water Reclamation Plants' (WRP) influent and effluent samples for compliance with the NPDES permits, the WRPs' sludge and biosolids samples for compliance with the USEPA Part 503 rule, industrial discharges to ensure that dischargers are in compliance with the industrial pretreatment regulations, the Chicago area waterways samples for compliance with the IEPA designated Water Quality Standard, and the pre-screening of High Strength Organic Materials (HSOMs) and the monitoring of HSOMs accepted into these programs.

Teledyne is the sole manufacturer that distributes and services the mercury analyzers, associated parts, and required software updates, and has submitted prices for the services required. In order to reduce instrument downtime, free unlimited technical phone support, one annual preventive maintenance visit and one repair visit per year are supplied by this agreement. Inasmuch as Teledyne is the only source of supply for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Teledyne is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with Teledyne Instruments, Inc., in an amount not to exceed \$31,319.00.

Funds are being requested in 2020 and 2021, in Accounts 101-16000-612970, 623570, and are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:KB:JC:JM:cs
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board

of Commissioners for November 21, 2019