



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 21, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to increase purchase order and amend the agreement with Deloitte Consulting, LLP for Contract 16-RFP-04 Multi-year Benefits Consulting Services in an amount of \$3,167.00, from an amount of \$151,811.00, to an amount not to exceed \$154,978.00, 101-25000-612430, Purchase Order 3091701

Dear Sir:

On May 19, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue purchase order and enter into an agreement for Contract 16-RFP-04 Multi-year Benefits Consulting Services with Deloitte Consulting, LLP in an amount not to exceed \$217,500.00. The contract expired on June 30, 2019.

As of October 23, 2019, the attached list of change orders have been approved. The first change order resulted in a decrease to close the 2017 line of the purchase order in an amount of \$11,995.00 (a 5.51% decrease) from the original amount awarded of \$217,500.00, to a value of \$205,505.00. A second change order was approved to close the 2018 line of the purchase order in an amount of \$53,694.00 (a 26.13% decrease) from a value of \$205,505.00 to the current value of \$151,811.00.

The request for additional funds are related to the development and analysis of the request for proposals for the District health plan administrator and Medicare Advantage Plan contracts. The additional funds for this work should have been carried over from the 2018 line of the purchase order, but instead were inadvertently decreased from the purchase order.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

The Affirmative Action goal for this contract is 9.3% WBE/SBE.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the 2019 line of the purchase order and amend the agreement for Contract 16-RFP-04 in an amount of \$3,167.00 (2.09% of the current contract value), from an amount of \$151,811.00, to an amount not to exceed \$154,978.00.

Funds are available in Account 101-25000-612430.

Requested, Beverly K. Sanders, Director of Human Resources

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 21, 2019

Attachments