



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 19-1153, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 21, 2019**

#### COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order to Horizon Scientific, Inc., to Furnish and Deliver Replacement Parts for Environmental Rooms at the Calumet Water Reclamation Plant, in an amount not to exceed \$28,000.00, Account 101-68000-623270, Requisition 1526051

Dear Sir:

Authorization is requested to issue a purchase order to Horizon Scientific, Inc., to furnish and deliver replacement parts for environmental rooms at the Calumet Water Reclamation Plant. The parts will be delivered by December 31, 2019.

The environmental rooms are used to store all samples that require controlled temperature, humidity, and environmental factors associated with the treatment plant processes.

Horizon Scientific, Inc., the manufacturer and sole source of supply, has submitted prices for the goods being requested. Inasmuch as Horizon Scientific, Inc., is the only source of the goods being requested, said purchase may be issued without competitive bidding pursuant to Section 11.4 of the Purchasing Act.

Horizon Scientific, Inc., is not registered to transact business in Illinois, but has submitted a certificate of good standing from the State of South Carolina. The Department of Procurement and Materials Management has received a request from the Director of Maintenance and Operations to move forward with the recommendation to award.

The Multi-Project Labor Agreement (MPLA), Affirmative Action, Revised Appendix D, and Appendix V are not applicable to this requisition because it is primarily a furnish and deliver contract.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue a purchase order to Horizon Scientific, Inc., in an amount not to exceed \$28,000.00.

Funds are available in Account 101-68000-623270.

Requested, John P. Murray, Director of Maintenance and Operations  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:sk  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 21, 2019