



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 19-1179, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 21, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order for Contract 19-484-11, Board Room Audio Upgrade, to Pentegra Systems LLC, in an amount not to exceed \$30,745.00, Accounts 101-27000-612430, 612840, 623850, 634810, Requisition 1519903 (*As Revised*)

Dear Sir:

On May 2, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 19-484-11, Board Room Audio Upgrade. The contract expires on December 31, 2019.

In response to a public advertisement of October 16, 2019, a bid opening was held on October 29, 2019. The bid tabulation for this contract is:

PENTEGRA SYSTEMS LLC	*\$30,745.00
KBR AUDIO/VIDEO, INC.	*\$45,361.81
*corrected total	

Three hundred seventy (370) companies were notified of this contract being advertised and twenty (20) companies requested specifications.

Pentegra Systems LLC, the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$49,049.00, placing their bid of \$30,745.00 approximately 37.3 percent below the estimate.

The Multi-Project Labor Agreement is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V are not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 19-484-11 to Pentegra Systems LLC, in an amount not to exceed \$30,745.00.

No bid deposit was required for this contract.

Funds are available in Accounts 101-27000-612430, 612840, 623850, 634810.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board
of Commissioners for November 21, 2019