



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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File #: 20-0004, Version: 1

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### TRANSMITTAL LETTER FOR BOARD MEETING OF JANUARY 9, 2020

#### COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to Advertise Contract 19-RFP-33, Professional Auditing Services, estimated cost \$280,250.00.  
Accounts 101-40000-612430 and P802-11000-798200, Requisition 1527540

Dear Sir:

Request for Proposal (RFP) documents have been prepared to engage certified public accounting firms to audit the annual financial statements of the District and the OPEB (Other Post-Employment Benefits) Trust Fund for the fiscal year ending December 31, 2020, with the option to extend said services for the four subsequent fiscal years. These audits are to be performed in accordance with generally accepted auditing standards in the United States (U.S.), the Government Auditing Standards issued by the Comptroller General of the U.S., the provisions of the federal Single Audit Act of 1984 and the U.S. Office of Management and Budget (OMB) Uniform Requirements, Cost Principles and Audit Requirements for Federal Awards.

The auditor shall also be responsible for performing certain limited procedures involving supplementary information required by the Governmental Accounting Standards Board (GASB) as mandated by generally accepted auditing standards. The District desires the auditor to express an opinion on the Schedule of Expenditures of Federal Awards in conformity with accounting principles generally accepted in the United States.

The estimated cost for this RFP is \$280,250.00.

No bid deposit is required for this RFP.

Appendix A will be included in this RFP. The type of work to be performed under this contract is within the professional services category for establishing Minority-owned Business Enterprises (MBE), Women-owned Business Enterprises (WBE) and/or Small Business Enterprises (SBE) goals. The MBE, WBE, and SBE goals for this contract are 20% MBE, 10% WBE and 10% SBE. Appendix V will not be included.

The tentative contract schedule is as follows:

Advertise	January 22, 2020
Proposals Received	February 14, 2020
Award	April 16, 2020
Completion	June 30, 2025

Funds for 2020 are available in Accounts 101-40000-612430 and P802-11000-798200. Funds for the four, subsequent fiscal years audits, 2021, 2022, 2023, 2024 and 2025 are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Jacqueline Torres, Clerk/Director of Finance, JT:kj

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for January 9, 2020