



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 20-0100, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 6, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to increase Contract 17-614-11 Elevator Maintenance Service at Various Service Areas, to Parkway Elevators, Inc. in an amount of \$6,960.00, from an amount of \$957,632.05, to an amount not to exceed \$964,592.05, Accounts 101-15000-612370/612390, Purchase Order 5001577

Dear Sir:

On January 19, 2017, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 17-614-11 Elevator Maintenance Service at Various Service Areas, to Parkway Elevators, Inc., in an amount not to exceed \$932,850.00. The contract expires on May 2, 2020.

As of January 24, 2020, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$24,782.05 from the original amount awarded of \$932,850.00. The current contract value is \$957,632.05. The prior approved change orders reflect a 2.7% increase to the original contract value.

Funds are required to provide service during a previously approved three-month contract extension. This extension was required due to the rejection of bids on subsequent elevator maintenance contract 20-419-11. Bids for subsequent contract 20-419-11 were rejected due to the lowest bidder submitting a bid that was 57.4% greater than the contract estimate. The contract estimate will be revised and re-bid during the time period of the three-month extension to contract 17-614-11.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 17-614-11 in an amount of \$6,960.00 (0.1% of the current contract value), from an amount of \$957,632.05, to an amount not to exceed \$964,592.05.

Funds are available in Accounts 101-15000-612370/612390.

Requested, Eileen M. McElligott, Administrative Services Officer, JRM:TG

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 6, 2020

Attachment(s)

