



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 20-0156, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 20, 2020**

#### **COMMITTEE ON PROCUREMENT**

Mr. Brian A. Perkovich, Executive Director

Authority to increase and extend purchase order with AT&T Corporation, for Contract 18-RFP-16, POTs Local and Long Distance Services, in an amount of \$210,000.00, from an amount of \$211,800.00, to an amount not to exceed \$421,800.00, Account 101-27000-612210, Purchase Order 3103834

Dear Sir:

On December 6, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue purchase order and enter into an agreement for Contract 18-RFP-16 POTs Local and Long Distance Services with AT&T Corporation, in an amount not to exceed \$630,000.00. On February 21, 2019, the authorization was amended to issue a purchase order for twelve months, with two twelve-month options at \$210,000.00 each. The purchase order expires March 14, 2020.

As of July 15, 2019, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$1,800.00, from the original amount awarded of \$210,000.00. The current contract value is \$211,800.00. The prior approved change orders reflect a .86 % increase to the original contract value.

The change order is necessary to exercise the first twelve-month option.

This change order is in compliance with the Illinois Criminal Code since the change is germane to the contract.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order for Contract 18-RFP-16 in an amount of \$210,000.00 (99.2% of the current contract value), from an amount of \$211,800.00, to an amount not to exceed \$421,800.00.

Funds are available in Account 101-27000-612210.

Requested, John H. Sudduth, Director of Information Technology, JS:SK:BTS

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 20, 2020

Attachment