



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 20-0194, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MARCH 5, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to increase purchase order to CDW-G, to Furnish and Deliver Microsoft Azure services in an amount of \$8,268.77, from an amount of \$3,698.90, to an amount not to exceed \$11,967.67, Account 101-27000-612820, Purchase Order 3107371

Dear Sir:

On October 22, 2019, the Director of Procurement and Materials Management issued a confirming purchase order to CDW-G, to furnish and deliver Microsoft Azure services, in an amount not to exceed \$3,698.90. The purchase order expired on December 31, 2019.

This purchase order has no prior change orders.

Each year, we are issued a pool of cloud services credit using Microsoft Azure. The purchase order was originally issued to pay charges for a set of Azure cloud services that unknowingly fell outside of our annual credit pool. The increase to this PO is for additional Azure cloud charges called "overages." In 2019, we transitioned SAP maintenance to a new vendor using our Azure cloud services credit pool; however, the transition fully expended our credit pool and resulted in overage charges.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order in an amount of \$8,268.77 (223.5% of the current purchase order value), from an amount of \$3,698.90, to an amount not to exceed \$11,967.67.

Funds in 2020 are available in Account 101-27000-612820.

Requested, John H. Sudduth, Director of Information Technology, JS:SK:BTS
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for March 5, 2020