



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 20-0684, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase orders to George E. Booth Co. Inc., to Furnish and Deliver Analyzer Parts and Equipment to Various Locations for a Three-Year Period, in a total amount not to exceed \$331,200.00, Accounts 101-66000, 67000, 68000, 69000-623070

Dear Sir:

Authorization is requested to issue purchase orders to George E. Booth Co. Inc., to furnish and deliver Endress & Hauser analyzer parts and equipment to various locations, on an as needed basis, for approximately a three-year period. All parts and equipment will be delivered prior to August 31, 2023.

George E. Booth Co. Inc., the sole source distributor of the process equipment and parts, has submitted prices for the parts and equipment required. Purchase orders will be issued as needed using an outline agreement based on the unit prices received from George E. Booth Co. Inc. Inasmuch as George E. Booth Co. Inc., is the only source of supply for the equipment and parts required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

The parts and equipment are needed for analyzers, samplers, controllers, chemical solutions, probes, and instrumentation.

George E. Booth Co. Inc., is registered to transact business in Illinois and is in good standing.

The Multi-Project Labor Agreement is not applicable because this is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D applies only to construction contracts over a \$100,000.00 threshold. These sections on page D-5 of the Ordinance address the types of covered contracts:

- ☐ Section 4. Coverage: The following provisions, to be known as "Appendix D" together with relevant forms shall apply and be appended to every construction contract awarded by the District where the estimated total expenditure is in excess of \$100,000.00, except contracts let in the event of an emergency contract pursuant to 70 ILCS 2605/11.5.
- ☐ Section 5. Definitions: (g) "Construction contract" means any District contract or amendment thereto, providing for a total expenditure in excess of One Hundred Thousand Dollars (\$100,000.00) for the construction, demolition, replacement, major repair or renovation and maintenance of real property and improvement thereon or sludge hauling and any other related contract which the District deems appropriate to be subject to Appendix D consistent with the Ordinance.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue purchase orders to George E. Booth Co. Inc., in an amount not to exceed \$331,200.00.

Funds for purchase orders to be issued under this board authority will be limited by pricing periods for Accounts 101-66000, 67000, 68000, 69000-623070. The estimated expenditures for the period of 09/01/2020 through 08/31/2021 are \$110,400.00, 09/01/2021 through 08/31/2022 are \$110,400.00, and 09/01/2022 through 08/31/2023 are \$110,400.00. Funds for years 2021, 2022, and 2023 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, John P. Murray, Director of Maintenance and Operations

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:es

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 3, 2020