



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 20-0815, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 1, 2020**

#### COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to Advertise Contract 20-RFP-14 Perform Information Technology Operations Consulting Services, estimated cost \$75,000.00, Account 101-27000-612430, Requisition 1541270

Dear Sir:

Request for Proposal (RFP) documents have been prepared for Perform Information Technology Operations Consulting Services, at the request of the Information Technology Department. The contract begins January 1, 2021 and ends December 31, 2021.

The purpose of this contract is to provide niche-specific assistance in advanced networking areas and cloud-based server systems. Proper network configuration becomes integral as MWRD staff often work with both systems on District property (e.g. SAP) and associated integrated cloud platforms (e.g. Benefit Focus, Workforce). This includes specific advanced uses of secure firewalls, web server configurations, and single sign-on, just to name a few. In the past, we have used these consulting efforts to perform firewall upgrades for better security and monitoring and advanced network equipment upgrades that allowed MWRD locations to utilize faster bandwidth speeds.

The estimated cost for this RFP is \$75,000.00.

A bid deposit is not required for this RFP.

Appendix A and Appendix V will not be included in this RFP because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The tentative schedule for this contract is as follows:

Advertise	September 24, 2020
Proposals Received	October 15, 2020
Award	November 19, 2020
Completion	December 31, 2021

Funds are being requested in 2021, in Account 101-27000-612430, and are contingent on the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 20-RFP-14.

Requested, John H. Sudduth, Director of Information Technology, JS:SK:BTS  
Recommended, Darlene A LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the Official Regular Board Meeting Minutes of the Board of Commissioners for October 1, 2020