



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 1, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue a purchase order and enter into agreement with AECOM Technical Services, Inc, for Contract 16-836-3S, Civil Consulting Support Services, in an amount not to exceed \$1,500,000.00, Accounts 401-50000-612450 and 501-50000-612450, Requisition 1546805 (*Deferred from the September 17, 2020 Board Meeting*)

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with AECOM Technical Services, Inc for Contract 16-836-3S, Civil Consulting Support Services.

The professional services that may be required are on an as-needed task order basis. They will be intermittent in nature and for specific assignments and services to supplement staff within the Engineering Department. Examples of services to be provided include areas for which the District requires a broader depth of knowledge, such as forensic engineering/failure analysis, wetland delineation and mitigation, traffic control plans, plats of survey, right-of-way acquisition, appraisals, and permitting. Other projects might be assigned when the District does not have uncommitted engineering resources available, for example: hydraulics, various engineering design, construction management, and structural design.

Requests for Statement of Qualifications (SOQs) were sent to nine firms, and five of these firms responded to the request with SOQs. After review of all the SOQs, all five were chosen for interviews by the Selection Advisory Committee. The five firms were AECOM Technical Services, Inc., Christopher B. Burke Engineering, Ltd., EXP Civil Consulting Services, HBK Engineering LLC, and HR Green Inc..

Based on review of the qualification packages and the results of the interviews, AECOM Technical Services, Inc was determined to be the most qualified based on its experience and ability to respond to the District's needs.

The total fee for the agreement is \$1,500,000.00 and will be distributed over a three-year period on an as-needed basis. The funding will be split between the Capital Improvements Bond Fund and the Stormwater Management Fund.

The date of completion is September 30, 2023. There are no provisions in the Agreement for an extension of time, except for a reasonable period that may be agreed upon between parties.

It is estimated that over 40 persons will be working on the contract at various times with an anticipated total of 11,000 man-hours. The average payroll rate will be approximately \$45.00.

The components of the total fee are as follows:

ITEM:

FEE:

1. Prime Consultant Fee - AECOM Technical Services, Inc.
 - a. Direct Labor Cost \$346,204.28
 - b. Overhead and Profit \$657,095.72
 - c. Total Labor Fee \$1,003,300.00
2. Reimbursable Direct Costs \$1,700.00
3. Sub-Consultant
 - a. MBE/SBE firm: \$300,000.00
DB Sterlin Consultants, Inc.
Fluid Clarity Ltd.
Rubinos and Mesia Engineers, Inc.
Spaan Tech, Inc.
 - b. WBE/SBE firm: \$150,000.00
Environmental Design International, Inc.
Primera Engineering
 - c. VBE/SBE firm: \$45,000.00
Orion Engineers

TOTAL FEE (Not to Exceed) \$1,500,000.00

The work to be completed by the Minority-owned Business Enterprises(MBE), Small Business Enterprises (SBE), and Women-owned Business Enterprises (WBE) represents approximately 30 percent of the total dollar value of this agreement. Assuming the maximum cost of the agreement is reached, the MBE, SBE, and WBE firms listed will receive approximately \$450,000.00 in total compensation. All MBE and WBE firms will actively participate in providing services for the core elements of the work in accordance with their areas of expertise.

The Diversity Section has reviewed the Agreement and has concluded that AECOM Technical Services, Inc has met the District's Affirmative Action Policy.

Inasmuch as the firm AECOM Technical Services, Inc possess a high degree of professional skill, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement without advertising, per Section 11.4 of the Purchasing Act, in an amount not to exceed \$1,500,000.00.

Funds for the 2020 expenditure, in the amount of \$900,000.00, are available in Account 401-50000-612450.

Funds are being requested, in 2021, 2022 and 2023, in Account 501-50000-612450, and are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Catherine A. O'Connor, Director of Engineering, WSS:KMF
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 1, 2020

Attachment