



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 15, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase orders to W.W. Grainger, Inc. to Furnish and Deliver Maintenance, Repair and Operating Catalog Products, under the Sourcewell, formerly National Joint Powers Alliance (NJPA), Cooperative Purchasing Contract #121218-WWG, in an amount not to exceed \$292,050.00, Accounts 101-15000, 16000, 20000, 25000, 27000, 50000, 66000, 67000, 68000, 69000-623030, 623070, 623090, 623110, 623130, 623190, 623270, 623570, 623660, 623680, 623780, 623810, 623860 and 623990, Requisitions 1547435, 1547447, 1547673, 1547678, 1548081, 1548100, 1548525, 1549052, 1549379, 1549383

Dear Sir:

On July 14, 2011, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue purchase orders to W.W. Grainger, Inc., for maintenance, repair and operating catalog products, under the Sourcewell, formerly National Joint Powers Alliance (NJPA), Cooperative Purchasing Contract #102109-WWG. Contract #091214-WWG replaced #102109-WWG and began on October 21, 2014 for a four-year term with an option to extend for one additional year. Contract #091214-WWG has been replaced by Contract #121218-WWG, which began on January 25, 2019 and expires on January 25, 2023. The Metropolitan Water Reclamation District of Greater Chicago has the ability to participate under State Statute (5 ILCS 220), the Intergovernmental Cooperation Act.

The purchase requisitions, as stated in the board letter, are being submitted for the 2021 fiscal year ending December 31, 2021. Each year, departments will provide their annual requests for Board approval. The Sourcewell contract offers a minimum discount of six percent off Grainger Maintenance, Repair and Operating (MRO) catalog products. This contract is utilized for items needed in an emergency or a rush basis. Some of the types of products carried in the Grainger catalog are hardware, electrical, plumbing, and HVAC supplies. The using departments will only procure items that are not carried in the District's storerooms.

Departments that utilize this contract are Maintenance and Operations, General Administration, Monitoring & Research, Information Technology, Engineering, Procurement & Materials Management, and Human Resources.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue purchase orders to W.W. Grainger, Inc., in an amount not to exceed \$292,050.00.

Funds are being requested in 2021, in Accounts 101-15000, 16000, 20000, 25000, 27000, 50000, 66000, 67000, 68000, 69000-623030, 623070, 623090, 623110, 623130, 623190, 623270, 623570, 623660, 623680, 623780, 623810, 623860 and 623990, and are contingent upon the Board of Commissioners' approval of the District's budget for 2021.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:es

Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 15, 2020