



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 09-1933, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF JANUARY 7, 2010**

#### COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to advertise Contract 10-681-11 Window Washing Services at Various Locations, estimated cost \$73,800.00, Account 101-66000/69000-612490, Requisitions 1289230 and 1293106

Dear Sir:

Contract documents and specifications have been prepared for window washing services at various locations at the request of the Maintenance and Operations Department.

The purpose of this contract is to furnish all necessary supervision, labor, materials, tools, equipment, appliances and appurtenances, including transportation, to clean windows at various locations over a three year period.

The estimated cost for this contract is \$73,800.00. The estimated 2010, 2011, and 2012 expenditures are \$24,600.00, \$24,600.00 and \$24,600.00 respectively.

The bid deposit for this contract is \$3,690.00.

The contract specifications require work to begin on April 15, 2010, or upon approval of the contractor's bond, whichever occurs later, and all work shall be completed by December 31, 2012, or upon expenditure of available funds, whichever occurs sooner. Liquidated damages will be twenty-five dollars (\$25.00) for each day per bid item that work has not begun according to the contract specifications.

The Multi-Project Labor Agreement (MPLA) and the Revised Appendix D will not be included in this contract because of the specialized nature of the work involved.

The tentative schedule for this contract is as follows:

Advertise	February 10, 2010
Bid Opening	March 2, 2010
Award	April 8, 2010
Completion	December 31, 2012

Funds for the current year are available in Account 101-66000/69000-612490. Funds for subsequent years, 2011 and 2012, are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 10-681-11.

Requested, Osoth Jamjun, Director of Maintenance and Operations, OJ:MPS:SO'C:MAG:LSC:KJ

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for January 7, 2010.