



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 09-1918, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF JANUARY 7, 2010**

#### COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Issue a purchase order and enter into an agreement with AECOM Inc, for professional services in connection with the preparation of spill prevention, control, and countermeasure (SPCC) plans for select District facilities in an amount not to exceed \$99,547.00, Account 101-66000-601170, Requisition 1276347

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with AECOM, Inc. (AECOM) for professional services in connection with the preparation of spill prevention, control, and countermeasure (SPCC) plans for select District facilities.

In November 2007, the District completed an inventory of petroleum-hydrocarbon based liquid (oil) storage capacity at its facilities. Nine District facilities were identified with oil storage capacity near or greater than 1,320 gallons. Facilities with over 1,320 gallons of oil storage capacity are required by the Federal Clean Water Act to create and maintain approved SPCC plans. The objective of the subject agreement is to determine whether the nine District facilities require SPCC plans and then develop the SPCC plans where applicable.

The level of expertise required includes field inspectors, professional engineers, and a project manager.

The total cost for these services is \$99,547.00. The estimated 2010 and 2011 expenditures are \$84,615.00 and \$14,932.00, respectively.

The duration for completion of the consultant work is 365 calendar days after award of the purchase order. There are no provisions for extension of time except for such reasonable period as may be agreed upon between the parties.

The following eight (8) firms were invited to submit proposals for the above-mentioned work: AECOM, Inc.; Carlson Environmental, Inc.; RMT, Inc.; Huff and Huff, Inc.; Geosyntec Consultants, Inc.; KPRG and Associates, Inc.; MC Consulting, Inc.; and Pioneer Engineering and Environmental Services, Inc. Of the respondents, AECOM, Inc., RMT, Inc., and Geosyntec Consultants, Inc. were identified as exceptional and invited to interview. Of these three (3), AECOM, Inc. was selected by a panel of District engineers based on their expertise, experience, and ability to perform the required work.

Four key personnel are scheduled to work on this contract, at a current estimated average consultant payroll rate of \$42.72 per hour.

#### Item

#### Fee (Not to exceed)

1. Labor Cost

	A.	Direct Labor	\$33,443.00
	B.	Overhead and Profit	\$65,104.00
2.		Reimbursable Direct Costs	\$1,000.00
Total Fee			\$99,547.00

Affirmative Action requirements are not applicable to this agreement as the value of the services to be provided is less than \$100,000.00.

Inasmuch as AECOM, Inc. possesses a high degree of professional skill, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement without advertising, per Section 11.4 of the Purchasing Act, in an amount not to exceed \$99,547.00.

Funds are available in Account 101-66000-601170.

Requested, Osoth Jamjun, Director of Maintenance and Operations, MPS:SO'C:AG:FC  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for January 7, 2010