



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 10-0010, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF JANUARY 21, 2010**

#### COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authorization for payment to The Water and Wastewater Leadership Center for tuition fees for one (1) Senior Manager to attend a 12-day Residential Leadership Development program in an amount not to exceed \$11,225.00, Account 101-25000-601100

Dear Sir:

Authorization is requested to make payment to The Water and Wastewater Leadership Center for the District's Budget Officer, Ms. Beverly Sanders, to attend a 12-day Residential Leadership Development program in Chapel Hill, North Carolina, in an amount not to exceed \$11,225.00.

Leadership has become a topic of great interest for water and wastewater utility management. To address this issue, the National Association of Clean Water Agencies (NACWA), the Association of Metropolitan Water Agencies (AMWA), the American Water Works Association (AWWA) and the Water Environment Federation (WEF) developed a joint-venture Water and Wastewater Leadership Center for utility leaders.

Established in 2000, the goal of the Leadership Center is to prepare and develop leaders and management executives for water and wastewater utilities throughout the United States, so these organizations can meet the public's current and future demands for the highest level of service, quality and efficiency. Leadership Center participants will learn a wide variety of leadership and management skills throughout this intensive professional training program. Participants will: learn to think and act like a leader; enhance their ability to make decisions and lead confidently; develop strategic thinking skills; learn to provide leadership in challenging situations; understand the changing global economic environment; enlarge their perspective of what is possible for their utility; increase the focus on results, productivity and higher levels of achievement; and broaden their understanding of the evolving wastewater utility industry and its changing business environment.

The Budget Officer has been accepted into the 2010 Leadership Center's program, which will be held from March 7 - 19, 2010. An application fee of \$1,000.00 was required with the program application and was applied to the tuition cost of \$12,225.00 per applicant upon acceptance into the program. Therefore the remaining tuition for the Water and Wastewater Leadership Development Program is \$11,225.00. This includes 12 days of instruction, all course materials, residential accommodations, and most meals, as well as access to a comprehensive online resource center that may be accessed at any time during or after the program.

The Water and Wastewater Leadership Center, the sole source of this training, has submitted prices for the program. Inasmuch as this program is not available through any other means, it is requested that attendance and payment be approved without competitive bidding in accordance with Section 11.4 of the Purchasing Act.

It is hereby recommended that the Board of Commissioners authorize payment, by direct voucher, to The

Water and Wastewater Leadership Center, in an amount not to exceed \$11,225.00. Funds are available in Account 101-25000-60110.

Requested, Patrick J. Foley, Director of Human Resources, PJF:ADM

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for January 21, 2010