



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 10-0069, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 4, 2010**

#### COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to advertise Contract 10-006-11 Furnish and Deliver Janitorial Supplies to Various Locations for a One (1) Year Period, estimated cost \$91,000.00, Accounts 101-20000-623110, 623170, 623660

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver janitorial supplies to various locations for a one (1) year period, beginning approximately April 1, 2010 and ending March 31, 2011.

The purpose of this contract is to furnish and deliver janitorial supplies, to be stored in the District's storeroom, that are required for the day to day operations of the District.

The estimated cost for this contract is \$91,000.00.

The bid deposit for this contract is \$3,100.00 for Group A and \$1,400.00 for Group B.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	February 17, 2010
Bid Opening	March 9, 2010
Award	April 1, 2010
Completion	March 31, 2011

Funds are available in Accounts 101-20000-623110, 623170, 623660.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 10-006-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:JN:np  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 4, 2010