



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-0090, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 4, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to increase purchase order for Contract 08-131-11 to Provide Low-Level Mercury Analysis of Treatment Plant Effluent and Ambient Water Quality Samples at Various Locations for a Two-Year Period, to Pace Analytical Services in an amount of \$14,000.00, from an amount of \$124,996.00 to an amount not to exceed \$138,996.00, Account 101-16000-612490, Purchase Order 3050075

Dear Sir:

On March 20, 2008, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order (PO) for Contract 08-131-11 to provide low-level mercury analysis of treatment plant effluent and ambient water quality samples at various locations for a two-year period, to Pace Analytical Services, in an amount not to exceed \$112,000.00. The contract expires March 31, 2010.

As of December 17, 2009, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$12,996.00 from the original amount awarded of \$112,000.00. The current contract value is \$124,996.00. The prior approved change orders reflect an 11.6 percent increase to the original contract value.

The increase is needed to cover anticipated expenditures for the first quarter of year 2010, or until the award of a replacement contract.

This change order is in compliance with the Illinois Criminal Code since the change order is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the PO for Contract 08-131-11, in an amount of \$14,000.00 (11.2 percent of the current contract value) from an amount of \$124,996.00 to an amount not to exceed \$138,996.00.

Funds are available in Account 101-16000-612490.

Requested, Louis Kollias, Director of Monitoring and Research, LK:TG:MPC:KB:op
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 4, 2010

Attachment