



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-0080, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 4, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to decrease purchase order and amend an agreement with Vulcan Industries, Inc., to Furnish and Deliver Parts and Repair Services for Vulcan Screens, in an amount of \$14,399.00, from an amount of \$59,000.00 to an amount not to exceed \$44,601.00. Account 101-69000-623270, Purchase Order 3054755

Dear Sir:

On December 4, 2008, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Vulcan Industries, Inc., to furnish and deliver parts and repair services for Vulcan Screens, in an amount not to exceed \$59,000.00. This purchase order expired on December 31, 2009.

This contract has no prior change orders.

A decrease is being requested at this time because the utilization of the contract was less than originally anticipated.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the purchase order and amend the agreement in an amount of \$14,399.00 (approximately 24.41% of the current contract value) from an amount of \$59,000.00, to an amount not to exceed \$44,601.00.

Funds will be restored to Account 101-69000-623270.

Requested, Osoth Jamjun, Director of Maintenance and Operations, OJ:MPS:SO'C:MAG:LSC:MW
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 4, 2010