



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 10-0141, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 4, 2010**

#### COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to decrease Contract 08-716-12, Services to Maintain and Load Test Emergency Generators in the North Side Service Area, to Steiner Electric Company, in an amount of \$16,091.98, from an amount of \$39,973.34, to an amount not to exceed \$23,881.36, Account 101-67000-612650, Purchase Order 5000945

Dear Sir:

On October 2, 2008, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 08-716-12, Services to Maintain and Load Test Emergency Generators in the North Side Service Area, to Steiner Electric Company, in an amount not to exceed \$59,920.00. The contract expires on December 31, 2010.

As of January 25, 2010, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$19,946.66 to the original amount awarded of \$59,920.00. The current contract value is \$39,973.34. The prior approved change orders reflect a 33.3% decrease to the original contract value.

Due to less than anticipated use of the services in 2009, funds were not utilized.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease Contract 08-716-12 in an amount of \$16,091.98 (approximately 40.3% of the current contract value), from an amount of \$39,973.34, to an amount not to exceed \$23,881.36.

Funds will be restored in Account 101-67000-612650.

Requested, Osoth Jamjun, Director of Maintenance and Operations, OJ:MPS:SO'C:MAG:LSC:IJA  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 4, 2010.

Attachment