



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-0137, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 4, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to decrease purchase order for Contract 09-717-11 Rental of Portable Emergency Generators to the North Service Area, to Gen Power, Inc., in an amount of \$26,625.00, from an amount of \$72,625.00, to an amount not to exceed \$46,000.00, Account 101-67000-612330, Purchase Order 3059595

Dear Sir:

On September 3, 2009, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order for Contract 09-717-11, Rental of Portable Emergency Generators to the North Service Area, to Gen Power, Inc., in an amount not to exceed \$72,625.00. The contract expires on September 16, 2011.

This contract has no prior change orders.

Due to less than anticipated use of the services in 2009, funds were not utilized.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease Contract 09-717-11 in an amount of \$26,625.00 (approximately 36.7% of the original contract value), from an amount of \$72,625.00, to an amount not to exceed \$46,000.00.

Funds will be restored in Account 101-67000-612330.

Requested, Osoth Jamjun, Director of Maintenance and Operations, OJ:MPS:SO'C:MAG:LSC:IJA
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 4, 2010