



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-0168, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 4, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to decrease purchase orders for Contract 09-022-11, Furnish and Deliver Diesel Grade Fuel Oil to Various Locations for a One (1) Year Period, to Avalon Petroleum Company, in an amount of \$292,486.74, from an amount of \$569,450.00 to an amount not to exceed \$276,963.26, Accounts 101-16000, 66000, 67000, 68000, 69000-623820, Purchase Orders 3055094, 3055095, 3055097 and 3055106

Dear Sir:

On January 8, 2009, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue purchase orders for Contract 09-022-11, Furnish and Deliver Diesel Grade Fuel Oil to Various Locations for a One (1) Year Period, to Avalon Petroleum Company, in an amount not to exceed \$569,450.00. The contract expired on December 31, 2009.

This contract has no prior change orders. Services under this contract are no longer needed.

This change order is in compliance with the Illinois Criminal Code since the change is germane to the contract and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute change orders to decrease the purchase orders for Contract 09-022-11, in an amount of \$292,486.74 (51 percent of the current contract value) from an amount of \$569,450.00 to an amount not to exceed \$276,963.26.

Funds will be restored in Accounts 101-16000, 66000, 67000, 68000, 69000-623820.

Requested, Osoth Jamjun, Director of Maintenance and Operations

Requested, Louis Kollias, Director of Monitoring and Research

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:JN:bk

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 4, 2010