



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-0215, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 18, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Issue purchase order for Contract 10-107-11, Furnish and Deliver Maintenance and Inspection of Lysimeters and Monitoring Wells for a Two-Year Period, to Practical Environmental Consultants, Inc., in an amount not to exceed \$19,380.00, Account 101-16000-612490, Requisition 1289219 (*As Revised*)

Dear Sir:

On November 5, 2009, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 10-107-11 Furnish and Deliver Maintenance and Inspection of Lysimeters and Monitoring Wells for a Two-Year Period.

In response to a public advertisement of January 6, 2010, a bid opening was held on January 19, 2010. The bid tabulation for this contract is:

PRACTICAL ENVIRONMENTAL CONSULTANTS, INC.	\$19,380.00
PATRICK ENGINEERING, INC.	\$36,750.00

Three hundred thirty-seven (337) companies were notified of this contract being advertised and nine (9) companies requested specifications.

Practical Environmental Consultants, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications.

The estimated cost for this contract was \$38,000.00, placing the bid of \$19,380.00, approximately 49 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because it is primarily a furnish and deliver contract.

The revised Appendix D was not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 10-107-11, to Practical Environmental Consultants, Inc., in an amount not to exceed \$19,380.00. No bid deposit was required for this contract.

Funds for the 2010 expenditures, in the amount of \$9,690.00, are available in Accounts 101-16000-612490. The estimated expenditure for 2011 is \$9,690.00. Funds for the 2011 expenditures are contingent on the Board of Commissioners' approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:klv

Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 18, 2010