



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-0235, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 18, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to decrease purchase order to Marshall-Bond Pumps, Inc., to furnish and deliver parts for Dorr-Oliver Grinders, in an amount of \$26,598.80, from an amount of \$170,000.00, to an amount not to exceed \$143,401.20, Account 101-69000-623270, Purchase Order 3054783

Dear Sir:

On November 20, 2008, the Board of Commissioners authorized the Director of Procurement and Materials Management to award a purchase order to furnish and deliver parts for Dorr-Oliver Grinders, to Marshall-Bond Pumps, Inc., in an amount not to exceed \$170,000.00. The purchase order expires on December 31, 2010.

This purchase order has no prior change orders.

A decrease is being requested at this time because the utilization of the purchase order in 2009 was less than originally anticipated.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the purchase order was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the purchase order in an amount of \$26,598.80 (approximately 15.6% of the current total purchase order value), from an amount of \$170,000.00, to an amount not to exceed \$143,401.20.

Funds will be restored in Account 101-69000-623270.

Requested, Osoth Jamjun, Director of Maintenance and Operations, OJ:MPS:SO'C:MAG:LSC:TRS
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 18, 2010