



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-0373, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MARCH 18, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Issue purchase order for Contract 10-131-11, Furnish and Deliver Low-Level Mercury Analysis of Treatment Plant Effluent and Ambient Water Quality Samples at Various Locations, to TestAmerica Laboratories, Inc., in an amount not to exceed \$88,000.00, Account 101-16000-612490, Requisition 1289893

Dear Sir:

On November 5, 2009, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 10-131-11, Furnish and Deliver Low-Level Mercury Analysis of Treatment Plant Effluent and Ambient Water Quality Samples at Various Locations.

In response to a public advertisement of January 6, 2010, a bid opening was held on January 19, 2010. The bid tabulation for this contract is:

TESTAMERICA LABORATORIES, INC.	\$88,000.00
BROOKS RAND LABS, LLC	\$96,000.00
TEKLAB, INC.	\$96,000.00
PACE ANALYTICAL SERVICES, INC.	\$102,400.00

Three hundred fifty-eight (358) companies were notified of this contract being advertised and fifteen (15) companies requested specifications.

TestAmerica Laboratories, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications.

The estimated cost for this contract was \$112,000.00, placing the total bid of \$88,000.00, approximately 21.4 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because it is primarily a furnish and deliver contract.

The revised Appendix D was not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 10-131-11, to TestAmerica Laboratories, Inc., in an amount not to exceed \$88,000.00.

Funds for the 2010 expenditures, in the amount of \$44,000.00, are available in Account 101-16000-612490. The estimated expenditure for 2011 is \$44,000.00. Funds for the 2011 expenditure are contingent on the Board of Commissioner's approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:klv
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for March 18, 2010