



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-0357, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MARCH 18, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Issue purchase order to the University of Wisconsin-Madison, pursuant to the terms of Master Agreement 09-RFP-01, to provide a three-day seminar on the interpretation of the 2009 International Building Code for up to twenty-five Engineering Department employees, in a total amount not to exceed \$24,000.00, Accounts 201-50000-601100 and 401-50000-601100, Requisition 1299046

Dear Sir:

Authorization is requested to issue a purchase order to the University of Wisconsin-Madison to provide a three-day in-house seminar on the interpretation of the 2009 International Building Code (IBC) for up to twenty-five Engineering Department employees. The terms of the master agreement with University of Wisconsin, approved by the Board of Commissioners on March 19, 2009, provide for an amount not to exceed \$24,000.00 for this training.

The training is primarily intended for structural engineers and architects who are responsible for evaluating District construction projects for code compliance. It is an interactive course that will provide District staff with practical information and knowledge on using the IBC in areas such as fire, life safety and structural concerns. The knowledge gained from this seminar will help the engineers and architects successfully complete current and future projects efficiently and economically. The training will be conducted April 6 through April 8, 2010 at the Main Office Building.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue a purchase order to the University of Wisconsin-Madison, under the terms and conditions of Master Agreement 09-RFP-01, for the desired services in an amount not to exceed \$24,000.00.

Funds are available in Accounts 201-50000-601100 and 401-50000-601100.

Requested, Patrick J. Foley, Director of Human Resources, PJF:ADM

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for March 18, 2010