



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

---

**File #:** 10-0437, **Version:** 1

---

### **TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 1, 2010**

#### COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Issue purchase order and enter into an agreement with Xerox Corporation, for Maintenance and Repair of the 5090 and 6180 High-Speed Duplicators, in an amount not to exceed \$88,236.00, Account 101-15000-612800, Requisition 1300335

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Xerox Corporation for Maintenance of the 5090 and 6180 High-Speed Duplicators in the Print Shop. This purchase order will expire on March 31, 2011.

Xerox Corporation, the sole service provider of maintenance for the 5090 and 6180 high-speed duplicators has submitted prices for the services required. Inasmuch as Xerox Corporation is the only source of supply for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Xerox Corporation is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with Xerox Corporation, in an amount not to exceed \$88,236.00.

Funds for the 2010 expenditure in the amount of will be available in Account 101-15000-612800.

Requested, Eileen McElligott, Administrative Services Manager, BKS:SMK:TN:PJC

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 1, 2010