



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-0428, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 1, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to award Contract 10-006-11 Furnish and Deliver Janitorial Supplies to Various Locations for a One (1) Year Period, Groups A and B, to The Standard Companies, in an amount not to exceed \$66,204.70, Accounts 101-20000-623110, 623170, 623660 (*As Revised*)

Dear Sir:

On February 4, 2010, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 10-006-11 furnish and deliver janitorial supplies to various locations for a one (1) year period, beginning approximately April 1, 2010 and ending March 31, 2011.

In response to a public advertisement of February 17, 2010, a bid opening was held on March 9, 2010. The bid tabulation for this contract is:

<u>GROUP A: PAILS, BRUSHES</u>	
THE STANDARD COMPANIES	\$41,695.10
<u>GROUP B: CLEANERS</u>	
THE STANDARD COMPANIES	\$24,509.60
INTER-CITY SUPPLY CO., INC.	\$27,446.64

Six hundred eighty-eight (688) companies were notified of the contract being advertised and forty-six (46) companies requested specifications.

The Standard Companies, the lowest responsible bidder for Groups A and B, is proposing to perform the contract in accordance with the specifications. The estimated cost for Groups A and B of this contract was \$91,000.00, placing the total bid of \$66,204.70 approximately 27.3 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

All Cleaning products in Group B are either green seal certified or environmentally friendly cleaners.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 10-006-11, to The Standard Companies, in an amount not to exceed \$66,204.70 for Groups A and B.

Purchase orders will be issued when material is required. Payment will be based on the unit cost as indicated

in the contract documents. The bid deposits for Group A and Group B, in the amount of \$4,500.00, will be retained in lieu of a performance bond which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management. Funds are available in Accounts 101-20000-623110, 623170, 623660.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:JN:np
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 1, 2010