



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-0468, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 15, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to award Contract 10-970-11, Janitorial Services at Various Locations in the Stickney Service Area, to Perfect Cleaning Service Corporation, in an amount not to exceed \$675,000.00, Account 101-69000-612490, Requisition 1292517

Dear Sir:

On January 21, 2010, the Board of Commissioners passed an order directing the Director of Procurement and Materials Management to advertise for bids for Contract 10-970-11 Janitorial Services at Various Locations in the Stickney Service Area.

In response to a public advertisement of February 10, 2010, a bid opening was held on March 9, 2010. The bid tabulation for this contract is:

| | |
|--------------------------------------|--------------|
| PERFECT CLEANING SERVICE CORPORATION | \$644,490.00 |
| RESOURCE UNLIMITED CORPORATION | \$653,875.50 |

One hundred two (102) companies were notified of this contract being advertised and twenty-nine (29) companies requested specifications.

The quantities specified in the contract documents were used for the purpose of comparing bids and establishing unit prices. The total amount to be expended on this contract, should usage differ from the estimated quantities, is not to exceed \$675,000.00.

Perfect Cleaning Service Corporation, the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications.

The estimated cost for this contract was \$675,000.00, placing the bid of \$644,490.00, approximately 4.5 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not included in this contract because the classification of work does not fall within the provisions of the MPLA.

Perfect Cleaning Service Corporation, is in compliance with the Revised Appendix D, as indicated on the attached report. The protected class utilization for this contract is 10 percent Minority Business Enterprise (MBE), 5 percent Women Business Enterprise (WBE), and the bidder offers themselves to satisfy the Small Business Enterprise (SBE) goals.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 10-970-11, to Perfect Cleaning Service Corporation, in an amount not to exceed

\$675,000.00, subject to the contractor furnishing a performance bond in form satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

Funds for the 2010 expenditure, in the amount of \$130,000.00, are available in Account 101-69000-612490. The estimated expenditure for 2011 is \$225,000.00, for 2012 is \$225,000.00, and for 2013 is \$95,000.00. Funds for the 2011, 2012, and 2013 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:klv
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 15, 2010

Attachment