



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-0538, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 6, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to Advertise Contract 10-102-11 Furnish and Deliver Rental Lab Coats and Coveralls to Various Locations, estimated cost \$30,300.00, Account 101-16000-612490, Requisition 1299656

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver rental lab coats and coveralls to various locations for the Environmental Monitoring and Research and Analytical Laboratories Divisions of the Monitoring and Research Department.

Rental lab coats and coveralls are required to protect laboratory personnel against chemical splashes when they are performing laboratory analytical procedures.

The estimated cost of this contract is \$30,300.00. The estimated 2010, 2011, and 2012 expenditures are \$4,000.00, \$15,000.00, and \$11,300.00 respectively.

A bid deposit is not required for this contract.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise:	June 9, 2010
Bid Opening:	June 30, 2010
Award:	August 12, 2010
Completion:	September 30, 2012

Funds for the current year are available in Account 101-16000-612490. Funds for 2011 and 2012 are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 10-102-11.

Requested, Louis Kollias, Director of Monitoring and Research, LK:TG:MPC:KB:bk
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 6, 2010