



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 6, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to advertise Contract 10-619-11 Analytical Services for In-Service and Procured Lubricants at Various Locations, estimated cost \$134,800.00, Account 101-67000, 68000, 69000-612240, Requisitions 1299675, 1302096, 1303513 and 1291950

Dear Sir:

Contract documents and specifications have been prepared for 10-619-11 Analytical Services for In-Service and Procured Lubricants at Various Locations, at the request of the Maintenance and Operations Department.

The purpose of this contract is to procure services to test lubricant properties sampled from in-service equipment to determine the conditions of the lubricant and the equipment and also to test samples of freshly procured lubricants to verify compliance to specifications for an approximately three-year period.

The estimated cost for this contract is \$134,800.00. The estimated 2010, 2011, 2012 and 2013 expenditures are \$12,301.83, \$44,814.13, \$44,814.13, and \$32,869.91 respectively.

The bid deposit for this contract is \$6,700.00.

The contract specifications require that all work commence after receipt of the purchase order and terminate three years thereafter. Liquidated damages, in the amounts up to \$10.00 per day, may be assessed whenever the contractor breaches the specified time limits for providing analysis reports.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because the classification of work does not fall within the provisions of the MPLA.

Revised Appendix D will not be included in this contract because of the specialized nature of the work.

The tentative schedule for this contract is as follows:

Advertise	May 26, 2010
Bid Opening	June 15, 2010
Award	July 8, 2010
Completion	August 1, 2013

Funds for the current year are available in account 101-67000, 68000, 69000-612240. Funds for subsequent years, 2011, 2012, and 2013 are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 10-619-11.

Requested, Osoth Jamjun, Director of Maintenance and Operations, OJ:MPS:SO'C:MAG:LSC:JK
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 6, 2010