



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 6, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to decrease Contract 06-419-11, Elevator Maintenance and Repair Service at the Main Office Building Complex for a Three Year Period, to Anderson Elevator Co., in an amount of \$31,053.84, from an amount of \$124,365.80 to an amount not to exceed \$93,311.96, Accounts 101-15000-612370, 612390, Purchase Order 5000611.

Dear Sir:

On September 7, 2006, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 06-419-11, Elevator Maintenance and Repair Service at the Main Office Building Complex for a Three Year Period to Anderson Elevator Co., in an amount not to exceed \$134,266.40. The contract expired on February 28, 2010.

As of February 17, 2010, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$9,900.60 from the original amount awarded of \$134,266.40. The current contract value is \$124,365.80. The prior approved change orders reflect a 7.37 % decrease to the original contract value.

The purpose of this change order is to close the Purchase Order.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease Contract 06-419-11 in an amount of \$31,053.84 (24.97 % of the current contract value) from an amount of \$124,365.80 to an amount not to exceed \$93,311.96.

Funds will be restored to Accounts 101-15000-612370, 612390.

Requested, Eileen McElligott, Administrative Services Manager, EMc:BKS:SK:TN:PJC
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 6, 2010

Attachment