



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-0613, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 20, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to decrease Contract 07-677-11 Overhead and Exterior Door Maintenance Services at Various Locations, to Builders Chicago Corporation, in an amount of \$14,196.84, from an amount of \$263,371.64 to, an amount not to exceed \$249,174.80, Account 101-68000-612680, Purchase Order 5000713

Dear Sir:

On May 3, 2007, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 07-677-11 Overhead and Exterior Door Maintenance Services at Various Locations to Builders Chicago Corporation, in an amount not to exceed \$220,000.00. The contract expired on March 31, 2010.

As of May 4, 2010, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$43,371.64 from the original amount awarded of \$220,000.00. The current contract value is \$263,371.64. The prior approved change orders reflect a 19.7% increase to the original contract value.

A decrease in contract value is being requested at this time because the utilization of the contract services was less than originally anticipated.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute change orders to decrease Contract 07-677-11 in an amount of \$14,196.84 (5.4% of the current contract value), from an amount of \$263,371.64, to an amount not to exceed \$249,174.80.

Funds will be restored in Account 101-68000-612680.

Requested, Manju Prakash Sharma, Acting Director of Maintenance and Operations, MPS:SO'C:MAG:LSC:JK
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 20, 2010

Attachment