



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

---

**File #:** 10-0680, **Version:** 1

---

### **TRANSMITTAL LETTER FOR BOARD MEETING OF JUNE 3, 2010**

#### COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to decrease purchase order and amend the agreement with the University of Illinois at Chicago, to Conduct a Pharmaceutical Disposal Survey, in an amount of \$17,800.61, from an amount of \$153,846.99 to an amount not to exceed \$136,046.38, Account 101-16000-601170, Purchase Order 3052073

Dear Sir:

On July 10, 2008, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order (PO) and enter into an agreement with the University of Illinois at Chicago, to conduct a pharmaceutical disposal survey, in an amount not to exceed \$153,846.99. The contract expired on December 31, 2009.

This contract has no prior change orders.

This decrease is needed to reduce the PO value to the final, actual expenditure.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the PO and amend the agreement in an amount of \$17,800.61 (11.6% of the current contract value) from an amount of \$153,846.99 to an amount not to exceed \$136,046.38.

Funds will be restored in Account 101-16000-601170.

Requested, Louis Kollias, Director of Monitoring and Research, LK:TG:MPC:KB

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 3, 2010