



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-0784, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JULY 8, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to award Contract 10-023-11 Furnish and Deliver Laboratory Chemicals to Various Locations for a One (1) Year Period, to Fisher Scientific Company, LLC, in an amount not to exceed \$59,159.62, Account 101-20000-623570

Dear Sir:

On May 6, 2010, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 10-023-11 furnish and deliver laboratory chemical to various locations for a one (1) year period, beginning approximately August 1, 2010 and ending July 31, 2011.

In response to a public advertisement of May 19, 2010, a bid opening was held on June 8, 2010. The bid tabulation for this contract is:

FISHER SCIENTIFIC COMPANY, LLC	\$59,159.62
VWR INTERNATIONAL, LLC	\$66,253.44

Two hundred ninety nine (299) companies were notified of the contract being advertised and six (6) companies requested specifications.

Fisher Scientific Company, LLC, the lowest responsible bidder is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$64,500.00, placing the total bid of \$59,159.62 approximately 8.3 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 10-023-11, to Fisher Scientific Company, LLC, in an amount not to exceed \$59,159.62.

Purchase orders will be issued for the material as required. Payment will be based on the unit cost as indicated in the contract documents. The bid deposit in the amount of \$3,200.00 will be retained in lieu of a performance bond which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management. Funds are available in Account 101-20000-623570.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MB:dp
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for July 8, 2010